



West Bengal Highway Development Corporation Limited

West Bengal Highway Development Corporation Limited

(A Wholly Owned Company of Govt. of West Bengal)

HRBC Bhawan, 4th & 5th Floor, Munshi Premchand Sarani, Kolkata - 700021
Tel. : (033) 2262 5267, Tele Fax : (033) 2262 5266, Email : info@wbhdcl.gov.in
Corporate Identity Number : U45203WB2012SGC180687

www.wbhdcl.gov.in

Memo No: 2598/WBHDCL

To,
The District Magistrate
South 24 Paraganas District
Bhawan Bhawan

Date: 30/12/19
SLNo - 1226
dt - 13/1/20
PMS
D. R. Sen
OC Education
DE(S)
13/1/20

Sub: Launching of WBHDCL CSR Scholarship Scheme

Respected Sir/Ma'am,

WBHDCL has introduced WBHDCL CSR Scholarship Scheme for underprivileged meritorious students in the Districts of North 24 Parganas, South 24 Parganas, Nadia and Hooghly.

It is introduced to encourage higher education in different fields among the meritorious students of economically weaker sections.

Under this scheme scholarship of Rs. 3000/- per month per student, will be provided to 80 meritorious students (in equal proportion between boys and girls) this year.

An advertisement regarding this has been circulated on 18/12/2019 in Bartaman, Aajtak, Telegraph and Sanmarg. [Copy enclosed as Annex -A for ready reference]

As per the advertisement circulated further requisite details will be available on the website of the Company and respective Districts on or after 02/01/2019.

It may be noted that the time for submission of application is 2nd January, 2019 to 31st January, 2019.

The Scheme alongwith the requisite application form is enclosed herewith for your ready reference and necessary circulation from your end to ensure about the awareness amongst the targeted audience of the scheme in the district concerned.

You are requested to kindly upload the detailed advertisement, WBHDCL CSR Scholarship Scheme and the requisite application form for this purpose in the website concerned, as per advertisement dated 18/12/2019 mentioned above.

Regards,

Sd/-

K. Radhika Aiyar, IAS.
Director (Finance & CFO).

West Bengal Highway Development Corporation Ltd.

Encl.-

- Annex- A Advertisement dated 18/12/2019
- Annex- B WBHDCL CSR Scholarship Scheme
- Annex- C Application FORM

R/No. 378/Com (G)
Dt. 09/01/20



Memo No: 2595/19 WBHDCL

Date: 30.12.19

Copy forwarded for kind information to :-

- (i) Managing Director, WBHDCL and Chairman of CSR Committee
- (ii) Director (Administration), WBHDCL and member of CSR Committee
- ✓ (iii) Additional District Magistrate (in charge of Education) , South 24 Paraganas District-Members of Selection Committee

K. Radhika Aiyar, IAS.
Director (Finance & CFO).

West Bengal Highway Development Corporation Ltd.

WEST BENGAL STATE HIGHWAY DEVELOPMENT CORPORATION LIMITED

EMPLOYMENT OPPORTUNITIES

West Bengal Highway Development Corporation Limited is offering 10000 scholarships in the districts of Howrah, Nadia, North 24 Parganas and South 24 Parganas. West Bengal to the students who are described in West Bengal.

80% Scholarships (in equal proportion for boys and girls) for students belonging to economically weaker sections for pursuing higher studies in Technical and General Disciplines after 10+2.

For further details please visit <http://www.wbhd.gov.in>, <http://www.wbhd.gov.in>, <http://www.hooghly.gov.in>, <http://www.nadia.gov.in>, <http://www.n24p.gov.in> & <http://www.s24p.gov.in> on or after 02.01.2020

HR&D Branch, 2nd-3rd Floor, 100/101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

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Date and
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West Bengal Highway Development Corporation Limited's CSR Scholarship Scheme

1. INTRODUCTION

West Bengal Highway Development Corporation Limited's CSR Scholarship Scheme ("WBHDCL CSR Scholarship Scheme.") is announced by the CSR Committee of the company in accordance with the policy framed by CSR Committee with the approval Board of Directors of the Company.

This scheme is a part of CSR activity undertaken by the company for the welfare and development of the community as a whole in the districts of West Bengal in which the projects are undergoing.

It is introduced to encourage higher education in different fields among the meritorious students of economically weaker sections from all the communities without any discrimination within the State of West Bengal.

2. OBJECTIVE

WBHDCL CSR Scholarship Scheme is committed to helping destitute students to further their education. It is to encourage the meritorious and hardworking children of the local residents who cannot afford higher studies and fulfill their dream of achieving academic excellence and adding growth to the society as a whole.

3. ALLOCATION OF SCHOLARSHIP

3.1 Maximum 80 students will be covered under this scheme.

3.2 However, the number of scholarships allocated will be solely decided by the CSR Committee of the company on the basis of availability of fund for CSR activities for a particular financial year.

3.3 A specific amount for this scheme can be set aside by the Company every year as per the availability of the CSR fund as per Companies Act, 2013, and prescribed rules under the aforesaid act for disbursement by the company.

4. RATE OF SCHOLARSHIP

The amount granted will be ₹ 3000/- per student per month.

Initially the scheme will be extended for the 1st year of study and based upon the performance of the student; the same may be extended subject to the availability of the fund at the discretion of the CSR Committee.



5. COURSES ELIGIBLE FOR THE SCHOLARSHIP

The courses eligible for the Scholarship Scheme will be – Regular/Technical Full time Graduation Course (after 10+2) in the pattern of 10+2+3 / 4 / 5 solely at the discretion of the CSR Committee.

6. SELECTION PROCEDURE

- 6.1 The CSR Committee of the Company will set a panel of members to shortlist the applications received for availing the Scholarship on the basis of eligibility criteria.
- 6.2 The criteria for eligibility will be fixed upon the ranks (if applicable), marks and the parental income of the student as per Govt. norms. However, in case of excessive applications the selection committee will fix its criteria for selection.
- 6.3 The panel will duly verify the documents before recommending their name to the CSR Committee for grant of Scholarship.

7. ELIGIBILITY

7.1 For Technical Education-

- (i) The selection of the candidates will be based upon the rank they have obtained in their entrance examination while seeking admission in the Government Recognized Institute of high repute such as JU, BESU, CMC etc. subject to their income criteria as mentioned in Clause 10 along with Clause 9, hereunder.
- (ii) The maximum number of students eligible under clause 7.1 is limited to 40, including girl students.
- (iii) First preference shall be given eligible girl students subject to the fulfillment of requisite criteria⁷ as mentioned in Clause 7.1 above.

7.2 For General Education-

- (i) The selection of candidates will base upon the marks obtained by the candidates in their respective courses in Higher Secondary Examination or its equivalent for seeking admission in the Government Recognized Institute of high repute in the chosen field.
- (ii) The maximum number of students eligible under clause 7.2 is limited to 40, including girl students.
- (iii) First preference shall be given to girl students in accordance with Clause 8, hereunder, subject to the following:-



West Bengal Highway Development Corporation Limited's CSR Scholarship Scheme

- fulfillment of requisite criteria as mentioned in Clause 7.2 above.
- seats available after shortlisting the eligible candidates under Clause 7.1.

8. RESERVATION

50% of the Scholarship Scheme will be kept reserved for Girls.

[Note: Every girl student will be considered under Clause 8, irrespective of being a rank holder]

9. ORDER OF PREFERENCE

9.1 If the number of applications exceeds the approved number of scholarships, the order of preference for allotment of scholarship will be as under-

- i. For Technical Education- In case any entrance examination is required to be cleared, preference will be given to the students obtaining the highest rank in the entrance examination along with the minimum requisite percentage (60%) in **Higher Secondary or its equivalent.**
- ii. For General Education- First preference will be given to those students who have scored the highest marks in their respective courses in **Higher Secondary Examination or its equivalent (minimum requisite percentage 75%)**

9.2 In case the application exceeds the maximum numbers prescribed in Clause 3, then the following procedure will be adopted:-

- i. Scoring of Highest Rank/marks will be first preferred.
- ii. Secondly, the parental income of the students will be taken into consideration.

10. PARENTAL INCOME CEILING

The income of the students' parents will be taken into consideration before preparing the list of shortlisted candidates. The income criteria for application under the scheme is not more than ₹ 2,50,000/- per annum, both subject to fulfilment of other merit criteria.

11. DISQUALIFICATION

- 11.1 If an applicant granted scholarship on the basis of statement made in the application is at any subsequent date found to have made false statement in any respect, the amount granted under the Scholarship have to be refunded and no application from such



West Bengal Highway Development Corporation Limited's CSR Scholarship Scheme

candidate would be entertained in future. Company will take appropriate legal action in this regard.

- 11.2 Only the students, who are not availing any other scholarship scheme, would be eligible for consideration under this Scheme. Any subsequent availment of any other scholarship scheme will automatically disqualify the student under this scheme and lead to refund of the money granted, in the same year of scholarship granted under this scheme.

12. TERMS AND CONDITIONS

- 12.1 Students who are domiciled in West Bengal and studying in one of the educational institutions of this State after passing out from the State Board/ Council of Secondary or equivalent/ Higher Secondary Education and Madrasah Siksha Parishad or a University of West Bengal which are recognised by Government of West Bengal.
- 12.2 The disbursement of the Scholarship amount will be in a mode duly prescribed by the CSR Committee.
- 12.3 The decision on selection of eligible students and on payment of Scholarship by the Company shall be final and binding on all concern.
- 12.4 The Advertisement regarding this scheme will be published in the newspaper for wide circulation within the State of West Bengal as per the Govt. norms.

GENERAL INSTRUCTIONS

a. Required Document [Self attested] :

- i. Copy of Marksheet of Higher Secondary (10+2) or its Equivalent
- ii. Copy of Rank card/Allotment letter for relevant Entrance Examinations
- iii. Income certificate of family, only in the prescribed form "DECLARATION OF INCOME IN THE FORM OF AFFIDAVIT" shall be given by the Parents/Guardians in case of both salaried/non-salaried income, and self attested other documents may be asked for at the time of verification.
- iv. Domicile Certificate as Aadhar Card/ Voter ID/Ration Card/Certificate issued by concerned authority
- v. Copy of Bank Passbook [first page containing A/c Number and IFSC Code]
- vi. Self-declaration of Student with his / her Signature regarding present course of Study, duly certified by Head of Institution with Seal.



West Bengal Highway Development Corporation Limited's CSR Scholarship Scheme

- b. **"WBHDCL CSR SCHOLARSHIP SCHEME"** is to be written in superscript on top of the Envelope and letter for any correspondence.
- c. Checklist is to be attached on the top of the application duly tick marked.
- d. Completed applications are to be dispatched to

All applications received after the due date will NOT be considered. Avoid overwriting. Wrong or misleading entry will lead to rejection.



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Corporate Identity Number: U45203WB2012SGC180687

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Entitlement Id. No. (To be filled by the Authority)

1. Full Name of Applicant (In BLOCK Letter):

Shri/Kumari _____

2. Name of Father/ Mother/ Guardian:

One Passport size Photo with self-signature thereon duly attested to be pasted here and other two without attestation are to be submitted

3. Sex : Male () Female () 4. Date of Birth _____

5. Contact No _____ 6. E-mail id _____

7. Cast : ST () SC () OBC () GEN ()

8. Permanent Address

House No/ Name	
Road	
Village/ Town	
Post Office	
Municipality/ Panchayet	
Police Station	
District	
State	
PIN	

9. Particulars of Guardian who supports in education of the applicant

Name	
Relation with the Applicant	
Occupation	
Address	

10. Annual Gross Family income from all sources:

Rs. _____

11. Bank Details :

Name of the Beneficiary	
Bank Name	
Branch Name	
Account Number	
IFS Code	
MICR	
Relation with the Beneficiary	

12. Academic Records

Course	Year of Passing	Board	Percentage of Marks	Discipline
10 th Standard (Secondary)				
12 th Standard (Higher Secondary)				

13. Details of study pursuing after 10+2

Name of the Course	
Name of the Institute	
Name of the University	
Duration of the Course	
Discipline	
Date of Admission	

14. Whether any rank awarded to the student in respect of 10th /12th Standard Examination and Entrance Examination : YES () or NO (), if Yes mention the rank

10 th Standard		12 th Standard		Entrance Exam.	
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15. Whether applied for/ received any other Scholarship/ Stipend:

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I undertake that all the statements given above are correct and I have not applied for any scholarship from any other Department. I shall be liable to penal action if any statement if any statement made above is found false/incorrect.

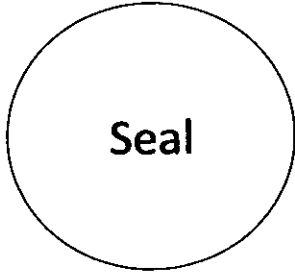
Date & Place

Signature of the Guardian

Signature of the applicant

Declaration from the Head of the Institute

The statements made by the applicant at sl. no. 1 to 15 are correct to the best of my knowledge.



Signature of the Head of the Institution

Name (in BLOCK Letter) _____

Designation _____

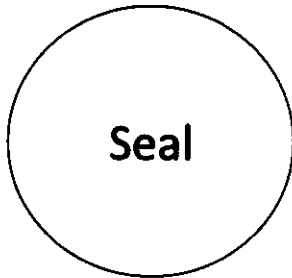
Address _____

PIN _____

Income and Residential Certificate

(Should be signed either by a Member of Parliament or Member of a State Legislature or a Municipal Commissioner / Councilor / Panchayat Pradhan / Member of Zilla Parishad / Savapati of Panchayat Samity or a Government Officer. The Issuing Authority is requested to observe due caution as Scholarship is awarded on the basis of this very Important document. In case of 9(b) Income Certificate of Employer is sufficient.)

Certified that the information furnished point nos. 1 to 15 overleaf are correct to the best of my knowledge:



Signature

Name (in BLOCK Letter) _____

Designation _____

Address _____

_____ PIN _____

Note:

1. Attested copies of all documents in support of claims for scholarship to be furnished along with this application.
2. Original documents will be required to be produced for verification at the time of submission.
3. Payment of scholarship will be made only through Bank Account.
4. All columns are to be filled up. No column should be left blank.