



## SAMAGRA SHIKSHA MISSION, SOUTH 24 PARGANAS

Memo No. S-12018/3/2012-SSM-S24PGS/38905

Date : 14/08/2020

### Tender Notification

Samagra Shiksha Mission, South 24 Parganas are invited sealed tenders from eligible Company/ Firm / Supplier who comply to the following terms and conditions regardig supply & installation one color Lazer printer (duplex) in the office chamber of the DEO, SSM office, Alipore, South 24 Parganas.

The detail specifications are as stated below

Sl. No	Items / Description	Quantity in No	Total Amount inclusive all taxes / charges (In Rs.)
1	Multifunction Duplex Colour <del>Desk</del> Printer (Print, Scan, Fax, Copy etc)	01	

Bidders shall furnish self-attested copies of the following information in the technical documents.

- PAN Card.
- Income Tax Return A. Y 2019-2020
- GST Monthly / Quarterly Return.
- Professional Tax Clearance Certificate.
- Trade License.
- Credentials in similar works.

#### Terms & Condition:

- Bidders should carefully read all the terms and conditions
- The intending bidder can be download the tender from website: <http://s24pgseducation.org.in>
- Any changes / corrigendum / extension of opening date in respect of this tender shall be informed through website only. Bidders are therefore requested to regularly visit of our website for updates.
- Installation and demonstration of the item supplied shall be the responsibility of the bidder.
- Incomplete Tenders/Late Tenders/ Delayed Tenders or Postal Delayed Tenders will not be considered at all. Any bid received by the Addressee after the dead line for submission of tender will be returned to the bidder un-opened.
- Payment shall be made through RTGS / NEFT to the satisfactory of the authority.
- Payment shall not be made for half-done work or any damages of item supplied.
- The price should includes all levies/ taxes, support service during warranty etc
- All items should be delivered with installation within two weeks from the date of purchase order at DEO, SSM, New Administrative Building (8<sup>th</sup> Floor), Alipore, Kolkata-700027
- The competent authority reserve the right to accept / reject any / all tenders in part / full, without



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assigning any reason thereof.

11. **Earnest Money of Rs. 1250/- (Twelve hundred fifty only)** would be required to be deposited in the form of Demand Draft/Pay Order in favour of "SSA, South 24 Parganas". (S.S.I. units & co-operatives society are not exempted) payable at Kolkata. Earnest money of all tenderers would refund without any interest / commission after payment made successfully by this office.
12. No tender will be accepted by fax, email, telex, or any other such means.
13. **Last Date & Time for submission of tender is 28/08/2020 up to 2 pm in the receiving section, DEO, SSM, New Administrative Building (8th floor), Alipore. The tenders will be opened on 28/08/2020 at 3 p.m in the Chamber of the DEO, SSM (8<sup>th</sup> floor), Alipore, Kolkata.**
13. The tenders prepared by the bidder and all correspondence and documents relating to the bids, shall be written in English Language.
14. For any clarification, Bidders are advised to visit the office on any working day upto 26/08/2020 between 11.00 AM to 4.00 P.M

  
District Education Officer,  
SSM, South 24 Parganas.

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Copy for information with a request to display it in the office notice board to :

- 1) The Office Notice Board, Zilla Parishad, South 24 Parganas, Alipore, Kolkata-700027
- 2) The Office Notice Board, District Magistrate, Alipore, South 24 Parganas.
- 3) The Office Notice Board, District Project Officer, SSM, Alipore, South 24 Parganas.
- 4) Website : (a) [www.s24pgseducation.org.in](http://www.s24pgseducation.org.in)

  
District Education Officer,  
SSM, South 24 Parganas