

I/26086/2021



samagra shiksha mission, SOUTH 24 PARGANAS

Memo No. S-12020/1/2012-SSM-S24PGS/42441

Date : 30/12/2020

Quotation Notice

Samagra Shiksha Mission are invited sealed quotation from eligible Dealer / Company, who comply to the following terms and conditions for procurement and supply of one branded Laptop with accessories to this office of the DEO, SSM, South 24 Parganas.

Annexure-A

Sl. No	Item Name	Technical Specifications	Make/Brand Name. (Mandatory)	Quantity in No	Total Amount (inclusive all charges)
01	Branded Laptop with Accessories	Processor: Intel Core i3 (1.2 GHz base frequency, up to 3.4 GHz with Intel Turbo Boost Technology) Memory: 4 GB DDR4-2666 SDRAM (1 x 4 GB); Storage: 1 TB 5400 rpm SATA HDD Display: 39.62 cm (15.6") USB port, camera with speaker in build, Mouse etc. OS : Windows 10 preferable (in build) , Warranty with spare : 1 year		01 (one)	

Bidders shall furnish self-attested copies of the following information in the technical documents.

- PAN Card.
- Income Tax Return A. Y 2019-2020
- GST Monthly / Quarterly Return.
- Professional Tax Clearance Certificate.
- Trade License.
- Credentials in similar works.

Terms and Conditions for bidders

- Bidders should carefully read all the terms and conditions
- The intending bidder can be download the quotation notice from website: <http://s24pgseducation.org.in>
- Any changes / corrigendum / extension of opening date in respect of this tender shall be informed through website only. Bidders are therefore requested to regularly visit of our website for updates.
- Brand name, Models of the items should be furnished clearly in the quotation.
- Installation and demonstration of all the items supplied shall be the responsibility of the bidder.

An ISO 9001:2008 Certified Organisation

8th floor, New Administrative Building, Biplabi Kanai Bhattacharya Sarani, Alipore, Kolkata - 700027

Telephone : 24398436/ 24398328 MIS Cell : 24499986, E-mail : ssa_south@rediffmail.com / samsouth24@gmail.com / msa.south24@gmail.com, Website : www.s24pgseducation.org.in



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6. Incomplete Tenders/Late Tenders/ Delayed Tenders or Postal Delayed Tenders will not be considered at all. Any bid received by the Addressee after the dead line for submission of tender will be returned to the bidder un-opened.
7. Payment shall be made through RTGS / NEFT on completion of the works.
8. Payment shall not be made for half-done work or any damages of goods supplied.
9. The bidder shall fails to supply the items or any fails to perform any other obligation, subject to decision of the authority purchase order / contact may be terminated, forfeiture of EMD and black listing, will be imposed.
10. The price should includes all levies/ taxes, support service during warranty etc
11. All items should be delivered with installation within two weeks from the date of purchase order at DEO, SSM, New Administrative Building (8th Floor), Alipore, Kolkata-700027
12. The bidder to provide comprehensive on-site / off site warranty with parts of THREE YEARS from the date of supplied and Installation of item.
13. The competent authority reserve the right to accept / reject any / all tenders in part / full, without assigning any reason thereof.
14. **Earnest Money of Rs. 900/- (Nine hundred only)** would be required to be deposited in the form of Demand Draft/Pay Order in favour of "Sarba Siksha Abhijan, South 24 Parganas". (S.S.I. units & co-operatives society are not exempted) payable at Kolkata. Earnest money of quotioners would refund without any interest / commission after the purchase order has been executed successfully. The EMD of sucessful bidder will be refunded after warenty period.The EMD must be in a separate sealed envelope and enclosed with the quotation Notice.
15. No tender will be accepted by fax, email, telex, or any other such means.
16. **Last Date & Time for submission of tender is 20/01/2021 up to 2 pm in the receiving section, DEO, SSM, New Administrative Building (8th floor), Alipore. The tenders will be opened on 20/01/2021 at 4 p.m in the Chamber of the Additional District Magistrate (SSM), DM Court Chamber (1st floor), Alipore, Kolkata.**
17. The tenders prepared by the bidder and all correspondence and documents relating to the bids, shall be written in English Language.
18. Item Name with Specification & Rate etc must be submitted as per Annexure-A as stated above.
19. For any clarification, Bidders are advised to visit the office on any working day upto 19/01/2021 between 11.00 AM to 4.00 P.M

[Signature]
District Education Officer,
SSM, South 24 Parganas.
Date :30/12/2020

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Copy for information with a request to display it in the office notice board to :

- 1) The Office Notice Board, Zilla Parishad, South 24 Parganas, Alipore, Kolkata-700027
- 2) The Office Notice Board, District Magistrate, Alipore, South 24 Parganas.
- 3) The Office Notice Board, District Project Officer, SSM, Alipore, South 24 Parganas.
- 4) Website : (a) www.s24pgseducation.org.in

[Signature]
District Education Officer,
SSM, South 24 Parganas

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